



# Galesburg-Augusta Community Schools

1076 North 37<sup>th</sup> St.  
Galesburg, MI 49053

## Request for Authorization to Volunteer

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*Galesburg-Augusta Community Schools welcome parental and volunteer support in the educational process of our children. We welcome you to become a part of the different activities that take place in our schools throughout the year. The district appreciates the work of each volunteer for the time and effort provided in assisting with the operation of our school. If you are interested in volunteering your time in any of our schools, please fill out this form and submit it to your child's appropriate school.*

Name: \_\_\_\_\_  
PLEASE PRINT (Last) (First) (Middle Initial)

Maiden Name or Names Previously Used: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Gender: Male \_\_\_\_\_ Female \_\_\_\_\_ Race: \_\_\_\_\_

Address: \_\_\_\_\_  
(Street) (City) (Zip)

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Drivers License Number \_\_\_\_\_

Have you ever been convicted of a crime? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_

Are there any felony charges pending against you? \_\_\_\_\_

**BACKGROUND CHECK CONSENT FOR VOLUNTEERS** – As a prospective volunteer of Galesburg-Augusta Community Schools, I understand that it is the school district procedure to secure conviction criminal history information from the Michigan State Police as part of its screening process for volunteers using the information provided above.

I understand that the above information is required by the Central Records Division of the Michigan State Police in Lansing, Michigan to do such a search. I authorize Galesburg-Augusta Community Schools to utilize the above information for the sole purpose of obtaining a **conviction only criminal history file search** from the Michigan State Police. I understand it is my obligation to report any criminal conviction while I am serving as a volunteer at Galesburg-Augusta Community Schools.

**AGREEMENT WITH VOLUNTEERS** - I have offered my services as a volunteer to help Galesburg-Augusta Community Schools in the following sport and/or activity: \_\_\_\_\_

I agree to abide by relevant board policies and implementing procedures while on duty for the district. I understand that, although I am covered under the district's liability insurance policy while acting on behalf of the school district in a reasonable and prudent manner demonstrating reasonable forethought, I am not covered by it's health insurance policy nor am I eligible for worker's compensation. Should I become ill or suffer an accident while doing volunteer work for the district, I agree that I shall be responsible for any and all hospital and medical charges that may accrue.

I understand further that, as a volunteer, I am not in any manner considered an employee of the district or entitled to any benefits or compensation provided to employees. I further release Galesburg-Augusta Board of Education from any and all liability for any damages, whatever their nature, which may result as a consequence of my volunteer services.

My signature below authorizes the school district to conduct a background investigation as part of the application process. I understand this investigation may include but is not limited to information about criminal convictions and other appropriate sources. I voluntarily consent to the release of all of the above types of information and I agree to sign any forms requested which will enable the district to obtain the information described above and any other information the district deems appropriate. I also release the school district and any reference sources contracted by the district from any liability whatsoever in connection with either the release or use of the information deemed necessary by the district to consider my application.

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### Applicant's Signature

It is the policy of the Galesburg-Augusta Community Schools that no discriminatory practices based on sex, race, religion, color, age, national origin, disability, height, weight, or any other status covered by federal, state or local law be allowed in providing instructional opportunities, programs, services, job placement assistance, employment or in policies governing student conduct and attendance.

Complaints or inquiries related to discrimination should be forwarded to:  
Superintendent of Schools  
1076 N. 37<sup>th</sup> St.  
Galesburg, MI 49053  
269-484-2000